



# Julianna Wong

Administrative Support



## ■ Education:

- University of California, Berkeley

## ■ Experience:

Years: 2

- Chinese Christian Schools, 2006-Present
- Preparation: Worked as an assistant supervisor with the D.A.'s office, as a mother of 3 children, to provide care for my aging parents, in a school library, and as a volunteer within various church ministries.

## Hello!

I see the difference CCS can make, and I feel my experiences as a parent and former public school employee can be beneficial as I do understand the community. I feel led to serve here at CCS Alameda to be able to reach out to the Alameda school parents to help make the connection with the Alameda worship services.

greeting the public and taking care of their concerns; answering the phones; ordering school supplies and maintaining the inventory; providing support for the school administrators. In the nurse's station, I take care of the following: providing first aid care for the students, maintaining the cleanliness of the station; and ordering necessary first aid supplies.

## Contact Information

If you have any questions or concerns, please feel free to contact me.

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